



Hong Kong Economic and Trade Office, Berlin

The Government of the Hong Kong Special Administrative Region
of the People's Republic of China

Summer Internship Scheme for Hong Kong Students in Europe



Application Period: Now until 13 March 2026

Please turn to the next page for Application Details!!



Internship Scheme for Hong Kong Students in Europe Application Details

Information of Host Organisation	
Name of organisation	Hong Kong Economic and Trade Office, Berlin (HKETO Berlin)
Office address	Jaegerstrasse 33, 10117 Berlin, Germany
Contact person	Simon Ip
Phone number	+49 30 2266 77228
Email address	job_berlin@hketoberlin.gov.hk
Details of Internship	
Number of interns to be accepted	Max 4 in the summer time
Duration of internship	4 – 6 weeks
Timing of internship	1. late May or early June to mid-July 2. mid or late July to early September
Job description	Each intern will be assigned some / all of the following duties:- <ol style="list-style-type: none">1. To assist in collecting and updating market information on Central and Eastern European countries2. To assist in the preparation of presentation materials about Hong Kong3. To assist in organising trade promotion and public relations activities4. To assist in preparing publicity materials and content for social media and website platforms5. To assist in the preparation of newsletter and reports6. To undertake online market research, prepare mailing lists and market reports to help promote Hong Kong as a business hub to Central and Eastern European companies7. To assist in the general office operation and updating the office inventory, record management

Preferred areas of study	Business, Finance, Economics, Marketing, Media/Journalism, Public Relations
Other requirements (e.g. language, computer skills, etc.)	<p>Proficient in English and Chinese</p> <p>Good command of computer skills. Proficiency in Word, Excel, Powerpoint. Knowledge of social media platforms management would be an advantage.</p>
Application	
Means of Application	Please submit your application by completing the application form (see Annex) and send it to job_berlin@hketoberlin.gov.hk by 13 March 2026.
Deadline for application	<p>13 March 2026</p> <p>Successful applicants will be informed in April 2026. Applicants who do not receive updates in April could consider their applications unsuccessful.</p>

**Application Form for Summer Internship in HKETO Berlin
for Hong Kong Students 2026**

Personal Particulars

Last Name (Surname)	
First Name	
Email Address	
Contact Number (Optional)	

Education

Name of University Studying	
Year of Study	
Expected Graduation Date (if it is final year of your study)	
Degree and Area Studying	
Score (i.e. your cumulative GPA and GPA per semester, in the factor of the maximum GPA)	
Proficiency in English Language (e.g. score in IELTS/TOEFL/CEFR)	
Proficiency in German Language (e.g. CEFR score) (Optional)	

Others

Available period during summer time (from late May to early September) to join the internship	
Other useful information you wish to let us know	